



CABLE TELEVISION ADVISORY COUNCIL OF
SOUTHEASTERN CONNECTICUT
SPECIAL MEETING MINUTES

May 14, 2015, Regular Meeting, 5:30 p.m.
Groton Public Library, 52 Newtown Road, Route 117,
Groton, CT 06340

IN ATTENDANCE: Jim Kelley, Bill Hakkinen, Dean Antipas, Jim Loughlin and Leon Palmeri

ABSENT: Shawn Greeley and Mark Russell/ Karen Bryer

COMCAST REPRESENTATIVES: Absent

THAMES VALLEY COMMUNICATION REPRESENTATIVE: Alexa Shelton

SEC-TV REPRESENTATIVE: Frank Facchini

Recognition of members of the public for public comments: None

I. Reports

1. Secretary's Report: Minutes from the 1/08/15 meeting were entered. Hakkinen motioned to accept the minutes, Loughlin seconded. Minutes accepted unanimously.

2. Treasurer's Report:

A revised 1/8/15 Treasurer's Report was handed out along with the present report. The current statement reflects the activity on Council's checking account for the months of January - April 2015.

Beginning balance 12/22/14 \$ 16,774.27

CREDITS

Maintenance fee rebate	10.00
Deposit (2 checks for \$2,500.00 each)	5,000.00
Combined interest earned 1/27-4/23/15	.69

EXPENSES

Jim Loughlin, ck #805 (1/20/15)	43.07
Valerie Koschmieder, ck #804 (1/09/15)	100.00
Jim Kelley, ck #806 (1/23/15)	158.00
Monthly maintenance fees (Jan-April 2015)	40.00
Transaction fee (1/27/15)	1.60

Current checking account balance \$ 21,442.29

Loughlin requested more information in this report such as current bank and check details. Antipas may be looking to switch banks due to monthly maintenance fees.

3. Comcast Report: In Codeanne's absence Kelley passed out the report with community relations and marketing updates.
4. SEC-TV Report: Facchini reported on the 25 programs currently being produced.
5. TVC Report: Shelton reported on video upgrades, programming updates and community relations. Hakkinen asked about plant expansion, Shelton said no plans for expansion is firm at this time.

II. Old Business

1. Increase/Review membership:
Motion was made by Loughlin: All Advisory board members will recruit for all member towns and BOEs, but each member should have the lead responsibility for his own town and Board of Education. Suggested recruiting with recent graduates, particularly Electrical Engineering and Science (list of recent UCONN graduates were handed out).
Hakkinen seconded. Passed unanimously.
2. Status of CTACSC Information Video Production for Public Access: due to production staff shortages, taping should start mid-end of June.
3. Loughlin made a motion regarding a previous topic on self-education of advisory board members: All advisory board members must devote some time between meetings to self-education and open communications. No one seconded the motion. Motion failed. Members felt this is an accepted philosophy but cannot be mandated.

III. New Business

1. Effect of live streaming: No one at meeting to address this important topic.
2. Election of officers: Antipas, the nominating committee chair presented the following slate:

Jim Kelley	Chairman
Bill Hakkinen	Vice-Chair
Shawn Greeley	Secretary
Dean Antipas	Treasurer

Anitpas made the motion to accept nominations, Palmeri seconded. Loughlin nominated himself as Chairman.

Vote for Chairman: 1 vote for Loughlin, 4 votes for Kelley. Kelley is Chairman.

Rest of the positions were uncontested, passed unanimously.

IV. Communications

Kelley: A letter was received and a handout titled Upcoming Contract Renewals was passed out.

Loughlin: Asked how often the board mailbox was checked. Kelley answered, about every month and a half. Kelley will give a key to Loughlin to check this more often if he wishes. After discussions on communications via email, Kelley repeated that no deliberating via email should ever occur.

Loughlin made a motion to have a meeting in July. No one seconded it. Motion failed.

Palmeri, Antipas & Hakkinen: Nothing to communicate.

V. Adjournment – Kelley motioned, Hakkinen seconded. Adjourn meeting at 6:20 p.m.

Respectfully Submitted,